The November 13, 2019 meeting of the Burton Heritage Society was called to order at 5pm at the Burton Roadhouse with 12 members present.

Tom Whitesides, Tom Schooler, Bill Whitener, Charlene Free, Barbara Donnelly, Barbara Schoenemann, Ruth Schulenberg, Susan Kiel, Kristina Newton, Steph Jarvis, Lindy & Brenda Varner

The minutes from the October meeting were read and after a few questions were answered, they were approved (motion Tom W; 2nd Bill W).

Barbara S presented the treasurer's report with a balance of \$10,280.79.

Susan Kiel began discussion on the upcoming events in December.

<u>Progressive Home Tour</u>- The tour will be Sat. Dec 7th and guests should RSVP by Dec 2nd. Members are encouraged to invite friends/family but remember that we need to have a good count by that date. Food/drink options will be discussed amongst members and hosts will not need to prepare any food. A question was asked about liability to cover possible damages/injuries at the event. Susan will clarify with Wellman Insurance on current policy coverage for such possibilities. It was suggested that next year's date not conflict with the Brenham Christmas Stroll.

<u>Burton Christmas Market</u> - Discussion moved to the market and Charlene reported that she has 17 vendors committed to date. She will visit with Steph on specifics for the pavilion layout and determine if she can add more from the waiting list. It was decided to move the vendors to the side facing the gin and put the children's activities and Santa to the other side. We will plan to decorate at the pavilion as early as possible during the week and Steph will send an email to members for help. A musical playlist was discussed to have some music for the event. Steph will clarify with Ronnie Hohlt and Mark Broesche about preparing the stew for the day. It was decided to offer crackers and tea with the stew. We will decide on pricing for the stew (eat-in or take home) based on advice from Ronnie and Mark. Good signage for the stew and price was suggested as very important. Charlene discussed the baked goods to be offered by vendors and asked for cookies as another option- Barbara Donnelly and Barbara Schoenemann volunteered to bake cookies. Steph will visit with Wendy Bethany and Barb Donnelly about the planned kids activities. Santa will be available from 1-3pm for pictures and to visit with the kids but it has not yet been decided how Santa will arrive.

<u>Decorate the depot Dec 1</u> - It was decided that anyone able should meet at the depot Sunday Dec. 1st at 1pm to help decorate the depot with the garland, wreaths, etc. Steph will send an email reminder about this for all members.

<u>Other discussion</u> - updates on other items, Tom S was able to get Victor out to trim trees and weed the butterfly garden. It all looks great. Tom will try to get an invoice for this work. It was suggested that Steph begin posting the approved meeting minutes to the BHS website for members to view that are interested. Barbara S. brought up the very successful Halloween Trick or Treat Trail that BHS participated in on Halloween by having the depot open. She has heard many compliments on the event as have many others.

There will be no December meeting in lieu of the Dec. 1st depot decorating.

Motion was made to adjourn the meeting (motion Barb S; 2nd Barb D).

Respectfully submitted,

Steph Jarvis, secretary.